

How do I sort products by position?

To sort the products by position:

1. In the administration panel, go to **Catalog > Categories**.
2. In the **Products** column, click on the number corresponding to the amount of products under the necessary category. On the opened page, you will be able to define the position of the products for this selected category.

Categories

[+ Add category](#)

[bulk category addition](#)

<input type="checkbox"/>	POS.	<input type="checkbox"/> NAME	PRODUCTS	STATUS
<input type="checkbox"/>	<input type="text" value="10"/>	<input type="checkbox"/> Books	3 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="20"/>	<input type="checkbox"/> Computers	0 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="30"/>	<input type="checkbox"/> Music	0 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="40"/>	<input type="checkbox"/> Apparel	0 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="0"/>	<input type="checkbox"/> Men	6 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="0"/>	<input type="checkbox"/> Women	3 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="0"/>	<input type="checkbox"/> Kids & Baby	6 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="0"/>	<input type="checkbox"/> Shoes	7 + Add	Active <input type="checkbox"/> edit delete
<input type="checkbox"/>	<input type="text" value="50"/>	<input type="checkbox"/> DVD	5 + Add	Active <input type="checkbox"/> edit delete

Find results with: Price (\$): - Search in category: Women [Advanced search options](#)

Total items: 3 / 10

<input type="checkbox"/>	POS.	CODE	NAME	PRICE (\$)	LIST PRICE (\$)	QUANTITY	STATUS
<input type="checkbox"/>	10	B005	CKX Tech Women's Snowmobile Jacket	99.95	0.00	50	Active <input type="button" value="edit"/> <input type="button" value="delete"/>
<input type="checkbox"/>	20	B002	EXPLOITED - Dead Cities - Black T-shirt - size XL	15.99	0.00	50	Active <input type="button" value="edit"/> <input type="button" value="delete"/>
<input type="checkbox"/>	30	B00M	Pip Squeakers Ash Grey Sweatshirt(uni-sex adult)	16.99	0.00	50	Active <input type="button" value="edit"/> <input type="button" value="delete"/>

[Select all](#) | [Unselect all](#)

Total items: 3 / 10

or [Choose action](#)

NOTE: The defined positions affect the sorting only if the **Default** sorting is selected in the **Sort by** section on the product list page in the storefront.

If you wish **Default** to be the default sorting, when a visitor opens a category page, select **Default** in the **Product list default sorting** select box in section **Design > Appearance settings** in the administration panel.

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<http://magicdustsupport.com.au/kb2/entry/39/>